



Guildhall Improvement Committee

Date: TUESDAY, 5 NOVEMBER 2013
Time: 1.45pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Sir Michael Snyder, Chairman
Mark Boleat, Deputy Chairman
(Ex-Officio Member)
Ray Catt (Ex-Officio Member)
Roger Chadwick (Ex-Officio
Member)

Deputy Catherine McGuinness (Ex-
Officio Member)
Deputy John Owen-Ward (Ex-Officio
Member)

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Lunch will be served in Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes of the meeting held on 26 June 2013.
For Decision
(Pages 1 - 4)
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**
6. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act.

Part 2 – Non-Public Agenda

7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 26 June 2013.
For Decision
(Pages 5 - 6)
8. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**
Report of the City Surveyor.
For Decision
(Pages 7 - 10)
9. **ACTION TAKEN UNDER DELEGATED AUTHORITY**
Report of the Town Clerk.
For Decision
(Pages 11 - 12)
10. **PROJECT DIRECTOR'S REPORT**
A report of the Project Director – As with previous reports, items to note or for decision will be highlighted in ***bold italic***.
For Decision
(Pages 13 - 20)

11. **MAIN CONTRACT DISPUTES STRATEGY**

Joint report of the Chamberlain and the Comptroller and City Solicitor.

For Decision
(Pages 21 - 22)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**